Computer office automation c12(Chinese Edition)



Filesize: 2.79 MB

Reviews

Here is the very best book i have study until now. It is rally fascinating through looking at period of time. It is extremely difficult to leave it before concluding, once you begin to read the book.

(Dr. Blaze Runolfsson IV)

COMPUTER OFFICE AUTOMATION C12(CHINESE EDITION)



To save **Computer office automation c12(Chinese Edition)** eBook, make sure you click the web link below and save the ebook or gain access to additional information which might be highly relevant to COMPUTER OFFICE AUTOMATION C12(CHINESE EDITION) ebook.

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pub Date :2003-10-01 Publisher: Aviation Industry Press title: computer office automation Original: 25.00 yuan Author: Publisher: Aviation Industry Press Publication Date: 2003-10-1ISBN: 9.787.801.832.306 words: Page: Edition times: Binding: Folio: product identification: Editor's Choice SUMMARY The book was written by a the Beijing eight-dimensional computer school computer experts and teachers computer office automation learning materials. Actual syllabus is based on a comprehensive and systematic introduction to the Windows XP operating system is currently the most popular. the most practical, the word processing software Word 2002 spreadsheet authoring software Excel 2002, use PowerPoint 2002 and a variety of slide authoring software operating skills. The book is rich in content, comprehensive, innovative, easy to understand language, elaborated by the many instances detailed the various functions of the office software tips. Learning materials can be used as office computer training courses, and as a practical reference manual for computer office automation personnel. Directory first office computer development and application of computer basics 1.1 1.2 Computer Basics Chapter 1 system components computer computer hardware structure 1.4 1.3 1.5 DOS operating systems to use common sense Chapter 2 Chinese version of Windows XP Basic Application 2.1 Chinese version of Windows XP Operating Environment 2.2 Chinese version of Windows XP system set 2.4 2.3 Management system resources management files and folders 2.6 2.5 management user account management disk management hardware 2.7 second word processing Chapter 3 Chinese version of Word 2002 entry-start the Chinese version of Word 2002 3.2 Chinese 3.1 of the Word 2002 window 3.3 to create and edit documents using the Office Assistant 3.4 Chapter 4 of text editing and the 4.1 edit text formatting 4.2 format documents Chapter 5 g



Read Computer office automation c12(Chinese Edition) Online

Download PDF Computer office automation c12(Chinese Edition)

Other Kindle Books



[PDF] Edge] the collection stacks of children's literature: Chunhyang Qiuyun 1.2 --- Children's Literature 2004(Chinese Edition)

Access the web link under to get "Edge] the collection stacks of children's literature: Chunhyang Qiuyun 1.2 --- Children's Literature 2004(Chinese Edition)" PDF document.

Read PDF »



[PDF] Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)

Access the web link under to get "Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)" PDF document.

Read PDF »



[PDF] hc] not to hurt the child's eyes the green read: big fairy 2 [New Genuine(Chinese Edition)

Access the web link under to get "hc] not to hurt the child's eyes the green read: big fairy 2 [New Genuine(Chinese Edition)" PDF document.

Read PDF »



[PDF] Dom's Dragon - Read it Yourself with Ladybird: Level 2

 $Access the web \, link \, under \, to \, get \, "Dom's \, Dragon \, - \, Read \, it \, Yourself \, with \, Ladybird: \, Level \, 2" \, PDF \, document.$

Read PDF »



[PDF] Sarah's New World: The Mayflower Adventure 1620 (Sisters in Time Series 1)

Access the web link under to get "Sarah's New World: The Mayflower Adventure 1620 (Sisters in Time Series 1)" PDF document.

Read PDF »



[PDF] I will read poetry the (Lok fun children's books: Press the button. followed by the standard phonetics poetry 40(Chinese Edition)

Access the web link under to get "I will read poetry the (Lok fun children's books: Press the button. followed by the standard phonetics poetry 40(Chinese Edition)" PDF document.

Read PDF »