



## Computer Culture (Higher Vocational Education in the 21st century. family planning teaching computer)

By MA QIANG FENG KAI PING

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 214 Publisher: Electronic Industry Publishing House Pub. Date: 2008 - 08. Computer Culture. according to the characteristics of vocational education. a comprehensive and systematic introduction to basic computer literacy in all aspects of knowledge. Computer Culture is divided into 10 chapters. the main contents include basic computer knowledge. Windows XP operating systems. computer networks and their applications. Word 2003 word processing. Excel 2003 spreadsheets. PowerPoint 2003 presentation. production. application of common tools and so on. Each chapter offers a selection of focused exercises for readers to self-testing purposes. Computer Culture There are supporting training guide book to the reader to better training on the machine to provide guidance and help. Computer Culture examples of rich. easy to operate. the operational level to improve the reader s helpful. suitable for various types of vocational schools. secondary schools. higher educational level of computer literacy courses and computer applications textbook. also available to participate in various training courses and computer grade examination readers to use. Contents: Chapter 1. basic computer knowledge History of computer development 1.1 Overview 1.1.1 1.1.2 1.1.3...



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