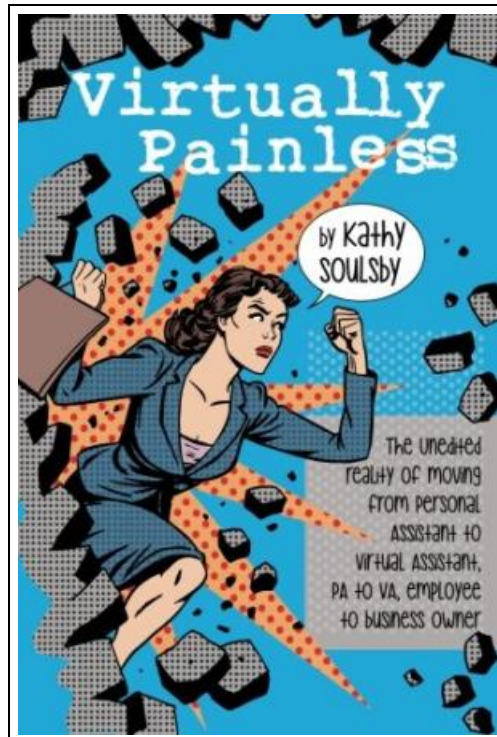


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Createspace Independent Publishing Platform, 2017. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****. Thinking of making the leap from Personal Assistant to Virtual Assistant? This book gives the warts and all version of what life is actually like as a freelancer, the good, the bad, and the ugly, described with anecdotes, colourful language(!) and humour. It covers everything from the challenges of going to networking meetings for the first time (and not having the right handbag or shoes for the job, never mind a 30 second pitch!), the types of clients you might come across (and when to avoid them like the plague!) and what it really feels like to bill for your time. It demystifies and explains many industry terms and quirks in a fun and down to earth way. Charlotte Wibberley, CEO of VIP VA says This book is EXACTLY what the VA industry needs. Kathy s authenticity and humour give readers huge insight into what it is truly like to run your own VA business, focusing not only on the pitfalls but also on the incredible highs and experiences that you will no doubt encounter on your VA journey. Kathy gives real examples and thought provoking tips to ensure you feel prepared for what lies ahead. A must read for any existing or aspiring VA after an honest and informative peek inside our collaborative and growing industry. Victoria Darragh, Chief Executive of the EPAA says: Making the decision to switch from PA to VA is a very brave one and incredibly exciting. It s one that I thought about myself often but then I became a CEO of another small business and now use the services of a VA. Kathy s book made me chuckle on a number of occasions and...



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